



Cindy Aitken

Office Manager,
Executive Administrator

VanTrust Real Estate, LLC
Kansas City, MO

About Cindy

Cindy Aitken is our Office Manager and Executive Administrator, with expertise in Human Resources and Administration. Cindy's primary responsibilities at VanTrust include those that enable our team and office to operate effectively and efficiently. She is responsible for ongoing office operations, procedures and resources. In addition, Cindy serves as executive assistant to VanTrust President, Dave Harrison.

Cindy has nearly twenty years of experience in the field of human resources. Significant career assignments prior to joining VanTrust include positions with Hallmark Cards in Kansas City as Director, Corporate Education & Training, Corporate Divisions HR Manager, and Professional Staffing and College Relations Manager. She has also held positions in the HR functions of Baxter Healthcare in Chicago and Tenneco, Inc. in Houston. Most recently, Cindy did human resources consulting work with a Kansas City based firm. She considers her most compelling experience to date spending several years as a full-time mom.

CONTACT

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EDUCATION

University of Illinois Urbana, Champaign, IL
Bachelor of Arts with Highest Honors,
Communications

University of Kansas,
Hallmark/KU Executive Leadership Program

CIVIC INVOLVEMENT

Past Office, Midwest College Placement
Association and Rocky Mountain College
Placement Association

Founding Member, Learning & Development
Best Practices Organization

Former Chair, Shawnee Mission School District
College Clinic Program

Past PTA Officer